

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday August 18th, 2025, 4:30pm
Winneconne Public Library, 2nd Floor of the Village of Winneconne Municipal Center

Call to Order

- The meeting was called to order at 4:30 PM by Board President Jeff Jensen

Roll Call

- Members Present: Jerabek, Kutchin, Loy, Pingel, Snider and Jensen
- Members Absent: Janikowski

Public Participation

- None

Regular Business

- **Approve Consent Agenda:**
 - Motion to approve the consent agenda was made by Loy
 - The consent agenda included:
 - Minutes from July 14, 2025, Library Board Meeting
 - 2025 July Library Bills
 - 2025 Year-to-Date Financial Report
 - The motion was seconded by Kutchin and passed unanimously.

Director's Report Summary

Summer Reading Program 2025:

- The Summer Reading Program was successful, with participation numbers as follows:
 - **Read to Me (ages 0-6):** 196 participants
 - **Read to Myself (ages 6-12):** 338 participants
 - **Teen/Adult (ages 12 and up):** 333 participants
 - **Lunch Registrations:** 400 (an increase of 50 from last year)

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- Overall participation in the program challenge was down compared to last year, partly due to setbacks in outreach to local schools. A full assembly is planned at the elementary school next year to better promote the program.
- The implementation of a new age rule (9 and older) may have contributed to lower participation, but it has led to fewer issues compared to previous summers.
- A highlight of the summer was the mural painted on the back of the flower shop wall, which has become a popular photo spot for community members.

Upcoming Summer/Fall Programming:

- Scheduled events include:
 - **August 11:** Skeeter the Clown Storytime
 - **August 13:** Get Lit Book Club with Author Lori Jones
 - **August 15:** 4H Geology Event
 - **August 18:** End of Summer Party/Prize Drawing
 - **August 19:** Art with Ang
 - **August 26:** Wealth Wisdom with Brian Tisler
 - **August 28:** Homeschoolers of Winneconne Kick-Off Event
- The library will also assist Chief Sauriol at National Night Out by making cotton candy.

Looking Ahead to Fall:

- Focus will shift to cleaning the library, weeding collections, updating policies, and preparing for the 2026 budget.

Closed Session

- The Board entered closed session at 4:44pm per WI State Statutes Section 19.85(1)(c) to discuss the annual raises for all library staff. Motion by Snider, Second by Pingel.
- The Board re-entered open session at 5:20. Motion by Kutchin, Second by Snider.

Old Business

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- None

New Business

- Discuss New Policy on Library Card Operations:
 - Purpose: A new policy is needed to address the issue of out-of-town and out-of-state individuals attempting to obtain online library cards for access to Hoopla.
 - Concern: Hoopla is a pay-per-view service funded by the library, intended for use by local patrons only.
 - Proposed Action: Establish guidelines to restrict online library card access to local residents to ensure that resources are available primarily for the community.

Start Discussion on 2026 Budget:

- A brief discussion was had on the 2026 budget proposal, and more information to come in September's meeting.

Items for Next Meeting Agenda

- Discuss and Vote on Updated Disaster Policy - ACTION
- Discuss and Vote on Updated Computer/Wi-Fi Policy – ACTION
- Discuss New Policy for Library Card Operations
- Library Merch
- Schedule a Personnel and Finance Meeting for September

Adjournment

- The meeting was adjourned at 5:29pm.
- The next meeting is scheduled for September 8, 2025, at 5:30 PM.